

**BRIDGEND COUNTY BOROUGH COUNCIL**  
**REPORT TO THE ANNUAL MEETING OF COUNCIL**  
**18 MAY 2016**

**REPORT OF THE MONITORING OFFICER**

**APPOINTMENTS TO COUNCIL COMMITTEES AND OTHER COUNCIL BODIES**

**1. Purpose of Report.**

- 1.1 The purpose of this report is to seek Council approval for the appointment of Overview and Scrutiny Committees and such other Committees, Sub-Committees, Panels and bodies as the Council considers appropriate, to deal with matters which are neither reserved to full Council nor are executive functions.

**2. Connection to Corporate Improvement Plan / Other Corporate Priority.**

- 2.1 The establishment of Committees and other bodies will fulfil the requirements of the Constitution and enable the Council to work towards the successful achievement of its Corporate Priorities.

**3. Background.**

- 3.1 The Council is required by legislation and the provisions of Part 4 of the Rules of Procedure (Council Procedure Rules) of the Constitution, to undertake arrangements which will continue to facilitate and carry out the decision making processes of the Authority. The recommendations of this report, if adopted, will seek to ensure that this will be successfully achieved.

**4. Current situation / proposal.**

- 4.1 Part 3 of the Council's Constitution entitled Responsibility for Council Functions, sets out the Council's Committees, Sub-Committees, Panels and other bodies currently in place.
- 4.2 The current remit and functions of Committees and other bodies of the Council are shown at **Appendix 1** of this report.
- 4.3 Political balance is essential to determine the allocation of seats on Committees. The current political balance of Committees and other bodies, is shown at **Appendix 2** of the report.
- 4.4 The current committee structure is shown at **Appendix 3** of the report.
- 4.5 **Appendix 4** has been included to clarify the existing membership of committees which will form the basis of any changes to the membership of the committees.

## **5. Effect upon Policy Framework & Procedure Rules.**

5.1 The provisions and recommendations of the report accord with the Council's Procedure Rules outlined in Part 4 of the Constitution.

## **6. Equality Impact Assessment.**

6.1 There are no equality implications attached to this report.

## **7. Financial Implications.**

7.1 There are no financial implications arising from this report.

## **8. Recommendations.**

8.1 Council is recommended to:-

- (1) Appoint the Overview and Scrutiny Committees and such other Committees as the Council considers appropriate to deal with matters which are neither reserved to the Council nor are executive functions;
- (2) Approve the size and terms of reference of Committees, Sub-Committees and other bodies as set out in **Appendix 1** of the report;
- (3) Approve the allocation of seats to political groups in accordance with the political balance rules as set out in **Appendix 2** of the report;
- (4) Determine which political groups represented at Council are entitled to make which appointments of Overview and Scrutiny Committee Chairpersons;
- (5) Receive nominations and appoint Councillors to serve on each of the Committees, Panels and other bodies (as indicated);

Appeals Panel  
Appointments Committee  
Audit Committee  
Licensing Committee  
Licensing Act 2003 Committee  
Democratic Services Committee  
Development Control Committee  
Town and Community Council Forum  
Adult Social Care OSC  
Children and Young People OSC  
Community Environment and Leisure OSC  
Corporate Resources and Improvement OSC  
Partnership and Governance OSC

- (6) Receive nominations and appoint the Chairpersons and Vice-Chairpersons of the following Committees, Panels and other bodies (as indicated) with it being noted that the Audit Committee at its first scheduled meeting will appoint a Chairperson and Vice-Chairperson:

Appeals Panel	Chair and Vice-Chairperson
Licensing Committee	Chair and Vice-Chairperson
Licensing Act 2003 Committee	
Development Control Committee	Chair and Vice-Chairperson
Town and Community Council Forum	Chair and Vice-Chairperson
Democratic Services Committee	Chairperson

- (7) Receive nominations and appoint the Chairpersons of the following Overview and Scrutiny Committees:

Adult Social Care  
 Children and Young People  
 Community Environment & Leisure  
 Corporate Resources & Improvement  
 Partnerships and Governance

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**3 May 2016**

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### **Background documents**

None.